**PROJECT GRANTSMANSHIP**

Project Grantsmanship was created to strengthen small to medium-sized community-based organizations in Los Angeles County. We accomplish this by training their leaders to: 1) plan more effective programs, 2) produce logical and compelling grant proposals, and 3) collaborate more effectively with colleague organizations. Beginning in 2008 as a partnership of the Annenberg Foundation, California Community Foundation, and The Grantsmanship Center, it rapidly expanded to include Dwight Stuart Youth Fund, The Ralph M. Parsons Foundation and S. Mark Taper Foundation.

**HOW DOES PROJECT GRANTSMANSHIP WORK?**
The partner foundations underwrite up to 90 percent of the tuition for eligible nonprofit representatives to attend The Grantsmanship Center’s 5-day Grantsmanship Training Program. This training uses the Center’s Listen & Discuss, Do & Review® curriculum so that students actively learn skills and increase knowledge in program planning, proposal writing, finding appropriate funders, working with funders as partners, and reviewing proposals as funders do. The last day of Project Grantsmanship includes a Meet-the-Grantmakers event where participants can interact with foundation program officers. Project Grantsmanship graduates receive 12 months of follow-up support through the Alumni Membership Program.

**WHO MAY ATTEND?**
Board members or paid staff of organizations based in and serving Los Angeles County with IRS 501(c)(3) public charity status and annual budgets at or below $10 million are eligible. Each unique nonprofit organization may send up to two participants over the lifetime of Project Grantsmanship. (Sorry, volunteers and independent consultants are not eligible.)

**WHAT IS THE FEE?**
The fee for Project Grantsmanship is $200 or $300 per person, depending on the organization’s budget. Paid registration includes the class textbook, *Grantsmanship: Program Planning and Proposal Writing*. The standard fee for this training is $1,140 per person ($1,095 tuition plus $45 textbook). Project Grantsmanship participants are also eligible to receive a 50% rebate upon completion of follow-up requirements that include submission of a draft proposal, compliance with the entire review process, and completion of the online evaluation survey within 5 months of the training.

**ARE THERE OTHER REQUIREMENTS?**
Because of the comprehensive nature of this training and the team approach to many segments, each individual participant is required to attend all scheduled sessions for all five days. Participants cannot designate a substitute for any day or session.

**HOW TO APPLY:**
Complete the Project Grantsmanship application. Submit this form with required documentation and fee. See next page for payment options. Incomplete applications will not be accepted. If you have any questions, please call the Project Grantsmanship Coordinator, at (213) 482-9860 x251 or send an email to applications@tgci.com.

**TRAINING DATES:**
- **April 20-24, 2020**
- **August 3-7, 2020**
- **October 5-9, 2020**
- **December 7-11, 2020**

**HOURS:**
- Breakfast and lunch are provided at no cost everyday.
- Mon. - Thu: 8:30 a.m. to 5:30 p.m.
- Fri: 8:30 a.m. to 1:30 p.m.
- *Participants may work on site until 8 p.m. on Wed.*

**LOCATION:**
The Grantsmanship Center
350 S. Bixel St., Suite 110
Los Angeles, CA 90017

*Sign up now for the first two classes scheduled for 2020. The third and fourth dates are tentative, subject to acquiring additional funding.*
PLEASE NOTE: You are not officially enrolled in this training until you have 1) submitted all required information, 2) submitted payment, and 3) received a confirmation email from The Grantsmanship Center.

APPLICATION FORM

Participant: ________________________________  Job Title: ________________________________
Organization Legal Name: _____________________________________________________________
Organization Mailing Address: _________________________________________________________
City: ________________________________   State: _____   Zip: _____________
EIN: ______________________________ Office Phone: ___________________ Cell Phone: ___________________
Email Address: _______________________________________________
How did you hear about Project Grantsmanship? ____________________________________________________________

TRAINING DATES: (Please double-check your calendar for schedule conflicts to ensure full commitment to the entire week)

☐ April 20-24, 2020  ☐ August 3-7, 2020  October 5-9, 2020*  December 7-11, 2020*

TUITION: (select one)
Please state your organization’s current annual budget: $ ______________________________________
$200 (per person for organizations with budgets less than $750,000)
$300 (per person for organizations with budgets between $750,000 and $10 million)

YOUR APPLICATION MUST INCLUDE THE FOLLOWING:
This completed Project Grantsmanship Application Form
• Most recent Form 990, Form 990-N (submission confirmation), or copy of your organization’s current annual operating budget as approved by the board
• Confirmation that your organization is listed on Guidestar’s database (www.guidestar.org)

Once approved, you will be emailed instructions to complete your registration online.
Payment can be made online with credit card or Paypal, or via check.

HOW TO SUBMIT APPLICATION:
By Mail:
The Grantsmanship Center
Attn: Project Grantsmanship
350 S. Bixel St., Suite 110
Los Angeles, CA 90017

By Email:
applications@tgci.com

* If you’re mailing a check, please remember enrollment cannot be confirmed until payment is received.

QUESTIONS? Please call Ian Pottenger, Project Grantsmanship Coordinator, at (213) 482-9860 x1007 or send us an email to applications@tgci.com

*Class schedule is subject to changes based on ultimate funding secured.
Class size is limited to 25 participants per training program. Enrollment is on a first come, first served basis. To withdraw and receive a refund, you must notify The Grantsmanship Center at least three weeks prior to the training program. In an emergency, you may designate another eligible person to attend in your place prior to the start of training program. Contact us if you have questions.