

# PROJECT GRANTSMANSHIP 2009

for Los Angeles County Nonprofit Organizations

PROJECT GRANTSMANSHIP is a partnership of the Annenberg Foundation, the California Community Foundation, and The Grantsmanship Center, formed to strengthen community-based organizations by training nonprofit leaders to plan more effective programs and produce compelling proposals for funding.

In PROJECT GRANTSMANSHIP, the Annenberg Foundation and the California Community Foundation will underwrite up to 90 percent of the tuition for eligible nonprofit leaders to attend The Grantsmanship Center's *Grantsmanship Training Program*. The \$895 cost for the training program is subsidized so that each participant will pay \$200 or \$300, depending on the size of the organization. The partnership will also provide all participants with post-workshop proposal reviews and support.

The *Grantsmanship Training Program* is a comprehensive, hands-on workshop that covers the complete grant development process, from researching funding sources to writing and reviewing actual grant proposals.

**WHO MAY ATTEND?** Board members or paid staff of organizations based in **Los Angeles County** with IRS 501(c)(3) public charity status and annual budgets under \$10 million are eligible. Only two registrants per organization may enroll. Sorry, volunteers and independent consultants are not eligible.

## Dates & Locations:

- |  |                      |   |   |             |
|--|----------------------|---|---|-------------|
| <input type="checkbox"/> March 16–20, 2009   | Los Angeles (closed) | ⋮ | <input type="checkbox"/> November 2–6, 2009     | Los Angeles |
| <input type="checkbox"/> May 18–22, 2009     | East SFV (closed)    | ⋮ | <input type="checkbox"/> February 8–12, 2010    | Los Angeles |
| <input type="checkbox"/> August 24–28, 2009  | Los Angeles (closed) | ⋮ | <input type="checkbox"/> March 29–April 2, 2010 | Los Angeles |
| <input type="checkbox"/> Sept 28–Oct 2, 2009 | Los Angeles (closed) | ⋮ | <input type="checkbox"/> June 7–11, 2010        | Los Angeles |

## Training Hours:

|                  |  |
|------------------|--|
| Monday & Tuesday | 8:30 AM to 5:30 PM   |
| Wednesday        | 8:30 AM to 7:00 PM (Participants may choose to work later) |
| Thursday         | 8:30 AM to 5:30 PM   |
| Friday           | 8:30 AM to 1:30 PM   |

**Tuition:** \$200 per person for organizations with budgets less than \$750,000  
 \$300 per person for organizations with budgets between \$750,000 and \$10 million

**Proposal Review and Online Survey:** Each participant in PROJECT GRANTSMANSHIP is required to submit a draft proposal for review to The Grantsmanship Center within five months of completing this training. Specific guidelines for this proposal review will be given to participants during the workshop. One-half of the tuition paid by participant will be refunded after completion of this post-workshop proposal review and online participant survey.

## HOW TO APPLY

Print and complete the PROJECT GRANTSMANSHIP Registration Form, making sure to include copies of all required documents and a check for tuition. **Incomplete applications will be returned.** For questions please call the Project Grantsmanship Coordinator at 213-482-9860.

**PLEASE NOTE:** Class size is limited to 25 participants per training program. Enrollment is on a first-come, first-served basis. Because of the comprehensive nature of this training and the team approach to certain segments, participants are required to attend all scheduled time for all five days. To withdraw and receive a refund, you must notify The Grantsmanship Center at least three weeks prior to the training program. In an emergency, you may designate another eligible person to attend in your place prior to the start of the training.

# PROJECT GRANTSMANSHIP 2009

for Los Angeles County Nonprofit Organizations

## Registration Form

**MUST SELECT ONE**

Paid Staff

Board Member

Name \_\_\_\_\_ Job Title \_\_\_\_\_

Organization \_\_\_\_\_

Mailing Address (or attach business card) \_\_\_\_\_

City \_\_\_\_\_ State CA Zip \_\_\_\_\_

Office Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Other Phone (in case of emergency) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

### Dates & Locations: (Choose one)

March 16–20, 2009 Los Angeles (closed)

May 18–22, 2009 East SFV (closed)

August 24–28, 2009 Los Angeles (closed)

Sept 28–Oct 2, 2009 Los Angeles (closed)

November 2–6, 2009 Los Angeles

February 8–12, 2010 Los Angeles

March 29–April 2, 2010 Los Angeles

June 7–11, 2010 Los Angeles

**Tuition:** What is your organization's annual budget? \$ \_\_\_\_\_

\$200 per person for organizations with budgets less than \$750,000

\$300 per person for organizations with budgets between \$750,000 and \$10 million

### A complete application MUST include the following:

This completed PROJECT GRANTSMANSHIP Registration Form

Tuition payment (Checks should be payable to: THE GRANTSMANSHIP CENTER)

Copy of the most recent IRS Form 990.

IF IRS FORM 990 IS NOT AVAILABLE, INCLUDE COPIES OF BOTH: Original Federal Tax Exemption Letter under Section 501(c)(3) of the Internal Revenue Code

– AND –

Operating budget documenting your organization's revenue

### PROJECT GRANTSMANSHIP Proposal Review and Online Survey

Each participant in PROJECT GRANTSMANSHIP is required to submit a draft proposal for review to The Grantsmanship Center within five months of completing this training. Specific guidelines for this proposal review will be given to participants during the workshop. One-half of the tuition paid by participant will be refunded after completion of this post-workshop proposal review and online participant survey.

### Registration forms and attachments will not be accepted by fax or email.

Please mail completed applications to:

**The Grantsmanship Center  
ATTN: Project Grantsmanship  
P.O. Box 17220  
Los Angeles, CA 90017-0220**

Class size is limited to 25 participants per training program. Enrollment is on a first-come, first-served basis. Because of the comprehensive nature of this training and the team approach to certain segments, participants are required to attend all scheduled time for all five days. To withdraw and receive a refund, you must notify The Grantsmanship Center at least three weeks prior to the training program. In an emergency, you may designate another eligible person to attend in your place prior to the start of the training. **For questions please call the Project Grantsmanship Coordinator at 213-482-9860.**